

Timesheet Gadgets

Timesheet Gadget Configuration

The Gadget configuration allows you to define :

- with which **Role**, you want access to the gadget : **Owner** or **Approver**
- the **Time Format** to use in the display,
- the **Start Date** from which you want display Timesheets. (The date have to be defined as a Relative Date)
- the **End Date** until which you want display Timesheets. (The date have to be defined as a Relative Date Operand)
- a boolean to specify if you want **Show Validated** Timesheet,
- Refresh interval (if needed)

Your Timesheets

Rule in Timesheet

As Owner

Specify [As Owner] to see your Timesheets or [As Approver] to see Timesheets you can validate

Time Format Display

In Pretty (JIRA format : 1w 4d 6h 30

Specify which Time format is used to display the logged works.

Start Date

BOM-1M

Display Timesheet starting at the mentioned date (Relative Dates are supported)

End Date

+1M

and ending at the mentioned date (Relative Dates are supported)

Show Validated

Yes

Show Validated Timesheet

Only To Validate

Yes

Show only [To Validate] Worklogs (Parameters used only for Approver Rule)

Refresh Interval:

Never

How often you would like this gadget to update

Save

Cancel

Depending on the assumed role, the view and actions on Timesheet will differ, but the Gadget will be strictly identical. Timesheet Gadget comes with 2 distincts views :

- A **Timesheets List** displaying all Timesheet where you play the define role (Owner or Approver),
- A **Timesheet Details** displaying Worklogs concerned by the Timesheet, on which you will be able to act

View Timesheets List

In this view, you will have a quick snapshot of your Timesheets, ordered by Start Date with its state. The view will differ depending on the specified Timesheet Role :

As Timesheet Owner

Your Timesheets				
List of your not yet validated Timesheets				
Summary	Timesheet Start Date	Timesheet End Date	Status	Actions
Timesheet for administrator [admin] from 2010-10-04 to 2010-10-11	04/Oct/10	11/Oct/10	 Timesheet Submitted	
Timesheet for administrator [admin] from 2010-10-18 to 2010-10-25	18/Oct/10	25/Oct/10	 Timesheet Initiated	
Timesheet for administrator [admin] from 2010-10-25 to 2010-11-01	25/Oct/10	01/Nov/10	 Timesheet needs review	
Timesheet for administrator [admin] from 2010-11-01 to 2010-11-08	01/Nov/10	08/Nov/10	 Timesheet Initiated	
Timesheet for administrator [admin] from 2010-11-08 to 2010-11-15	08/Nov/10	15/Nov/10	 Timesheet Initiated	
Timesheet for administrator [admin] from 2010-11-15 to 2010-11-22	15/Nov/10	22/Nov/10	 Timesheet Submitted	

As Timesheet Approver

Timesheet Approval						
Timesheets to approve (You have 12 Timesheets having worklogs to approve ...)						
Reporter	Created	Summary	Timesheet Start Date	Timesheet End Date	Status	Actions
User 1	21/Nov/10	Timesheet for User 1 [user1] from 2010-09-27 to 2010-10-04	27/Sep/10	04/Oct/10	 Timesheet Initiated	
User 1	19/Nov/10	Timesheet for User 1 [user1] from 2010-10-04 to 2010-10-11	04/Oct/10	11/Oct/10	 Timesheet Initiated	
administrator	12/Nov/10	Timesheet for administrator [admin] from 2010-10-04 to 2010-10-11	04/Oct/10	11/Oct/10	 Timesheet Submitted	
User 1	21/Nov/10	Timesheet for User 1 [user1] from 2010-10-11 to 2010-10-18	11/Oct/10	18/Oct/10	 Timesheet Initiated	
User 1	21/Nov/10	Timesheet for User 1 [user1] from 2010-10-18 to 2010-10-25	18/Oct/10	25/Oct/10	 Timesheet Initiated	
administrator	12/Nov/10	Timesheet for administrator [admin] from 2010-10-18 to 2010-10-25	18/Oct/10	25/Oct/10	 Timesheet Initiated	
administrator	10/Nov/10	Timesheet for administrator [admin] from 2010-10-25 to 2010-11-01	25/Oct/10	01/Nov/10	 Timesheet needs review	
User 1	19/Nov/10	Timesheet for User 1 [user1] from 2010-10-25 to 2010-11-01	25/Oct/10	01/Nov/10	 Timesheet Initiated	
administrator	10/Nov/10	Timesheet for administrator [admin] from 2010-11-01 to 2010-11-08	01/Nov/10	08/Nov/10	 Timesheet Initiated	
administrator	10/Nov/10	Timesheet for administrator [admin] from 2010-11-08 to 2010-11-15	08/Nov/10	15/Nov/10	 Timesheet Initiated	
User 1	21/Nov/10	Timesheet for User 1 [user1] from 2010-11-15 to 2010-11-22	15/Nov/10	22/Nov/10	 Timesheet Initiated	
administrator	12/Nov/10	Timesheet for administrator [admin] from 2010-11-15 to 2010-11-22	15/Nov/10	22/Nov/10	 Timesheet Submitted	

View Timesheet Details

The view for Timesheet Details is identical for both Timesheet Roles.

Your Timesheets

Timesheet for administrator [admin] from 2010-10-25 to 2010-11-01

Back to Summary

Reload

Previous

Next

Submit

Worker

Project

Issue Type

Issues

administrator

Test

Bug

TST-1

TST-3

Sub-task

TST-1

TST-2

lun. 25

mar. 26

mer. 27

jeu. 28

ven. 29

sam. 30

Total

Actions

10m

1h

20m

1h 40m

1h 45m

25m

5h 20m

10m

1h

20m

1h 40m

1h 45m

25m

5h 20m

10m

10m

1h 40m

15m

25m

2h 40m

10m

10m

1h 20m

15m

25m

2h 20m

20m

20m

1h

10m

1h 30m

2h 40m

1h

10m

1h 30m

2h 40m

- Timesheet Summary** with
 - Its status
 - The associated Issue Summary built with Owner and Period for the Timesheet
- Some Actions**
 - Button Back to Summary (Timesheet List view)
 - Button Reload (the current view)
 - Button Previous and Next, to navigate between periods from current Timesheet Owner
 - Buttons linked to transition available depending on Timesheet Status
- Aggregation Criteria Area**
 - Display of criteria used for the aggregation,
 - Currently fixed to Worker, Project, Issue Type and Issue (Will be surely configurable in next releases)
- Aggregated Values Area**
 - Cumulated Value depending on previous aggregation criteria (1st line is the cumul per day),
 - Cumul are display by Date in the concerned period,
 - A set of icon linked to the state of associated Worklogs is displayed in each cell,
- Cumulated Area** with the cumul per aggregation node for the concerned period,
- Worklogs Actions**
 - The Gear icon gives access to the Action Dialog Box. Available actions will depend on Worklog Status and User Role.

Actions by Worklog Status

Created worklogs

Worklogs to validate

Worklogs to review

Validate the entry

- Re-Submit on Created Worklogs (reserved to the Timesheet Owner)
- Request Revision or Validate for Worklogs to validate (reserved to the Timesheet Approver)
- Re-Submit on Worklogs to review (reserved to the Timesheet Owner)

All actions are managed by the Workflow, with special transition able to take a set of Worklog as parameter of Post-Function.

The action will be applied for the set of Worklogs linked to the selected line.

If you select the action on 1st line, the action (linked to the status) will be applied for all worklogs of the Timesheet.

