

Access to Excel Sheet

Overview

From this section, the link **Manage Users & Groups via Excel** is available. It allows you to download a Excel Workbook allowing you to prepare and delegate the Project Role Management of your Projects.

[Users and roles](#)

[Delegated Groups](#)

[Manage Users & Group via Excel](#)

[Permissions](#)

[Issue Security](#)

[Notifications](#)

[HipChat integration](#)

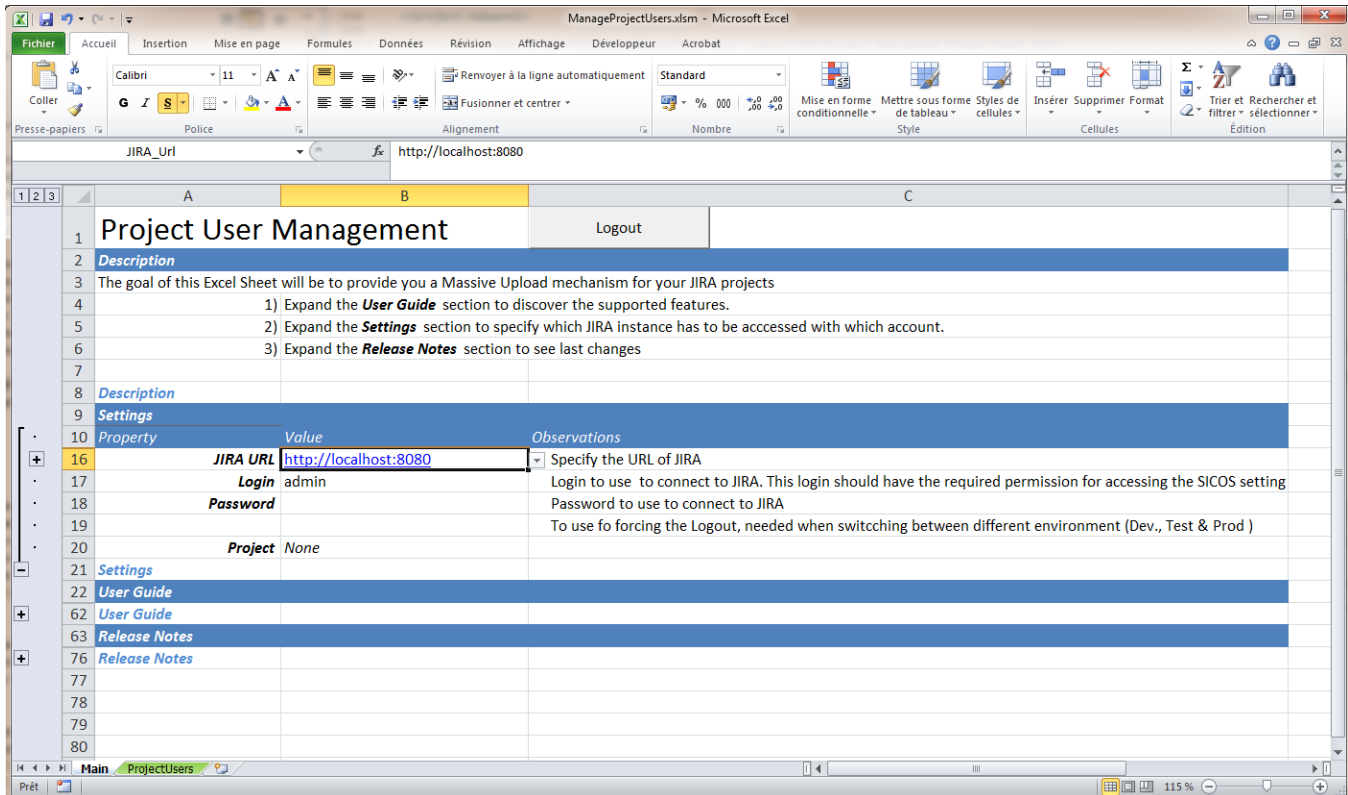
This Excel Workbook contains 2 sheets :

- The **Main** sheet,
- The **ProjectUsers** sheet

Main sheet

In this sheet, you will be able :

- to complete its settings
- to read a short User Guide explaining how to use it
- to read the Release Notes related this Excel Workbook



The screenshot shows the Microsoft Excel interface with the following content:

Project User Management		Logout
Description		
The goal of this Excel Sheet will be to provide you a Massive Upload mechanism for your JIRA projects		
1) Expand the User Guide section to discover the supported features.		
2) Expand the Settings section to specify which JIRA instance has to be accessed with which account.		
3) Expand the Release Notes section to see last changes		
Description		
Settings		
Property	Value	Observations
JIRA URL	http://localhost:8080	Specify the URL of JIRA
Login	admin	Login to use to connect to JIRA. This login should have the required permission for accessing the SICOS setting
Password		Password to use to connect to JIRA
Project	None	To use fo forcing the Logout, needed when switchcing between different environment (Dev., Test & Prod)
Settings		
User Guide		
User Guide		
Release Notes		
Release Notes		

ProjectUser sheet

In this sheet, you will be able :

- to retrieve the current Project Role membership
- to create new users
- to update a part of their details
- to grant/revoke Users or/and Groups to the Project Roles

